

REFERRAL TO INTERRELATE

Address:		Phone:	
Email:		Fax:	
Date of Referral		Referrer's Name and Position	
Referring Organisation			
Phone:		Email:	

Primary Client Details

Name		D.O.B	
Phone		Able to leave message?	Yes No
Address			
Email		Preferred method of contact	
Aboriginal or Torres Strait Islander?	Yes No	CALD?	Yes No
		Nationality?	
		Language/s spoken at home?	
		Interpreter required?	Yes No
Any special needs?	Yes No	Details	
Is client aware the referral is being made?	Yes No	Client Signature	
Does the client consent to being contacted by Interrelate?	Yes No		

Other Client Details – (If primary client is under 18yrs – please put parent's/guardian's details here)

Name		D.O.B	
Phone		Relationship to primary client	
Address			
Email			

Child/ren Details

Name/s		D.O.B/s	

Legal & Safety Needs	Yes/No		Details (Attach documents if referrer has a copy)
History of DV	Yes	No	
AVO	Yes	No	
Court Orders	Yes	No	
FACS involvement	Yes	No	
Mental Illness/ Suicidality	Yes	No	
Other safety?	Yes	No	

Other agencies working with this client / family

Name of agency, worker, contact details and purpose of support	
Name of agency, worker, contact details and purpose of supportworker, contact details and purpose of support	

Reason for seeking assistance / presenting concerns?
 E.g. Relational difficulties, mental health, safety etc. What outcomes would the client like to achieve?

Categories / Program Type requested

Counselling – Individual/ Couples / Family / Children Group/s
 Royal Commission Community Based Support Service
 Building Stronger Families / Post Separation Cooperative Parenting (Case Management)
 Children’s Contact Service– Supervised Contact / Change Over – Change Back
 Mediation / Family Dispute Resolution
 Family Mental Health Support Service
 Personal Helpers and Mentors Scheme
 Specialised Family Violence Case Management
 Respectful Man Program

Date contact made with client and details

Summary of Referral / Notes / Comments / Any specific supports required

Referral Outcome

Referral accepted – Appointment offered

Appt. Date	Time	Practitioner
Referral not accepted	Reason	
Client declined referral		

Referral outcome communicated to referring agency

To	Date	By